

March 22, 2025

## **OPEN POSITION: Secondary Operations – Newton**

**Deadline to Apply: 4/2/2025**

### JOB SUMMARY

This is an Entry level position in the Secondary Operation Department. This job requires the person to perform any additional work needed on production parts before shipment. This includes inspecting, sorting, assembling, and degating parts. Requires good attention to detail.

### SKILLS

Ability to work independently. High ethical standards. Well-developed interpersonal skills. The ability to work in a fast-paced, rapidly changing, manufacturing environment. Detail oriented. Ability to identify problems when they arise and notify appropriate personnel. Exhibit sound and accurate judgment. Team player. Demonstrated ability to learn and apply new approaches. Resourceful. Entry-level computer literacy. Mathematical aptitude. Knowledge of Good Manufacturing Practices and OSHA rules and regulations is preferred.

### EDUCATIONAL DEVELOPMENT

High school diploma/GED preferred

Resumes should be emailed to [reeba@bruinmfg.com](mailto:reeba@bruinmfg.com) or sent to:

Bruin Mfg. Co.  
Attn: HR  
PO Box 578  
Marshalltown, IA 50158

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